

Gloria Dei Lutheran Church Council Meeting  
Tuesday, March 22, 2022

The meeting, via ZOOM, was called to order at 6:05 p.m. by President Linda Strine and a quorum was established.

**Attending:** Pastor Alyssa Augustson, Linda Strine, Kallie Mill, Kathy Jacobson, Ken Denton, Linda Mitchell, Debbie Wright, Susan Paterson, Lynn Danner, and Leslie Green. Non-voting attendees: Patrick Franks, Bookkeeper, and Richard Whitwer, COVID Compliance Coordinator.

**Absent:** James Monsebroten, Calum Stevenson, and Ian Stevenson.

**Devotions and Prayer:** Lynn Danner

**Treasurer's Report of February, 2022 Finances** Leslie Green, Treasurer

Feb 22	Budget	Jan/Feb	Budget
<b>Ordinary Revenue</b>			
15,532	22,490 (6,958)	38,271	44,980 (6,709)
<b>Ordinary Expense</b>			
18,453	18,909 (455)	36,871	37,819 (948)
<b>Net Ordinary Income</b>			
(2,921)	3,580 (6,502)	1,399	7,160 (5,760)

**Ordinary** Expenses are below budgeted expenses and below YTD Ordinary Income; Ordinary expenses exceed February Ordinary Income by \$2,921.

**2015/2019 Average Comparable Pre COVID Revenues**

Feb	Jan/Feb	2014 Feb	2014 Jan/Feb	2015 Feb	2015 Jan/Feb
19,951	42,275	19,028	38,776	19,035	36,336

**Other Income**

25,700 (\$25,500 2022 Endowment gift)

**Other Expenses**

848

**Net Other Income**

24,852

Net Inc.	Budget	Over Budget	YTD Net	YTD Budget Net	YTD Over Budget Net
21,930	3,580	18,350	24,085	7,160	16,925

**What Caught our Attention?**

- First: Convention/Conference/Dues line item. Synod Assembly for our 3 representatives is double the \$1,000 budget, and there is no budget for Synod Bishop's Convocation which typically comes in the fall. Professional Expenses budget is low, as planned for this year.

REQUEST: Synod Assembly expenses will be over \$2,000. We budgeted \$1,000. I request Council approval to pay the higher actual expenses. Lynn so moved; Ken seconded the motion. The motion passed unanimously,

- Jan 22 Revenue came from 46 gifts that include 2 building use fees and two annual gifts.
- Feb 22 Revenue came from 52 gifts not including the annual givers.
- 621 S 10th St. may have a water leak - under investigation. The Pastors use wood stove pellets for extra heat. They used up pellets on hand in March and bought an extra pallet of pellets that might last the rest of the season. There is sufficient budget plus miscellaneous in Jan and Feb to cover the cost.

- Office Supplies are over budget because we bought \$284.88 of checks to start the year.
- Pastor's Compensation, Other Salaries, Payroll Taxes are all under budget. Pastor's Benefits/Pension is running 17% above budget. Other Salaries and Payroll Taxes are under budget, but they don't seem to reflect what were supposed to be COLA adjustments. Patrick is looking into these.
- Postage and mailing service costs are over budget, and growing. The \$1,500 budget could come to \$4,000 cost.
- Building Operation Is running under budget. Electricity is running lower, natural gas is running higher.
- We have not yet used budget for continuing education, church and professional travel, or the laptop and updated QuickBooks for our Bookkeeper. We continue to keep up our Oregon Synod Benevolences. Outreach and Parish Ministry remain otherwise mostly unspent.
- Most of the action in Other Income this month was the Endowment Fund allocations.

### **Balance Sheet for February 28, 2022**

**Umpqua Bank - General Fund** balance is \$16,313, down \$3,176 from Jan balance.

**Umpqua Bank-New Designated Fund** balance is \$102,666, up \$25,844 from Jan balance mostly from 2022 Endowment Funds, \$25,500.

**Morgan Stanley** balance is \$322,163, up \$800.17 from Jan balance, due to \$500 insurance and \$300 Sabbatical reserves.

**Mission Investment Fund** balance is \$41,214.11, up by \$33.23 for Jan and Feb interest (0.50%).

**Mission Investment Fund-:Youth** balance is \$297.07, up by \$0.24 for Jan and Feb interest (0.48%).

REQUEST: Treasurer Leslie Green asked the Council to approve the following motions:

### **Motion 1 pertaining to Morgan Stanley**

Move: To withdraw the Motions pertaining to Morgan Stanley that were passed at 2/22/2022 Church Council Meeting and replace them as follows:

Move: That Vice President Kathy Jacobson be the duly authorized officer of Gloria Dei Evangelical Lutheran Church of Coos Bay - North Bend, an Oregon corporation, to certify and agree to the Enabling Resolution form provided by Morgan Stanley Smith Barney LLC.

That Kathy Jacobson, Paul Halvor, James Gilbert and Richard Whitwer be Authorized Persons at Morgan Stanley Smith Barney LLC ("MSSB") to be authorized and empowered to the fullest extent possible to act on behalf of the Gloria Dei Evangelical Lutheran Church as described in "Morgan Stanley Authorized Persons and Enabling Resolutions for Corporations, Enabling Resolutions."

Further move that Lynn Danner, Secretary of Gloria Dei Evangelical Lutheran Church, certifies in writing per "Morgan Stanley Authorized Persons and Enabling Resolutions for Corporations, Enabling Resolutions RESOLVED: EIGHTH" that Former Interim Pastor Peggy Yingst is no longer with Gloria Dei Evangelical Lutheran Church, that Former Treasurer James Gilbert no longer serves as Treasurer of Gloria Dei Evangelical Lutheran Church, but will serve as an Authorized Person, that Former President, Richard Whitwer no longer serves as President of Gloria Dei Evangelical Lutheran Church, but will serve as an Authorized Person, that no other person, formerly representing Gloria Dei Evangelical Lutheran Church, serves on behalf of Gloria Dei Evangelical Lutheran Church other than as named above.

Kallie seconded the motion: the motion passed unanimously.

### **Motion 2 Pertaining to Mission Investment Fund**

Leslie Green moved: That Gloria Dei Evangelical Lutheran Church of Coos Bay - North Bend authorizes Kathy Jacobson, James Gilbert, Richard Whitwer, and Paul Halvor to be Authorized Signers on behalf of Mission Investment Fund Account 54730000277151 and Mission Investment Fund- Youth 54730000113793.

Linda seconded the motion; the motion passed unanimously.

Linda asked if there were any additions or corrections to the Treasurer's Report. Hearing none, the Treasurer's Report was filed for Audit.

**Approval of Minutes** The minutes of the Council Meeting of February 22, 2022 were approved as distributed via email.

### **Pastor's Report**

- Pastor was pleased to report that Mutual Ministry has begun their monthly meetings.
- Pastor reported that she submitted the Congregational Report to ELCA.
- Drive-Thru Ashes on Ash Wednesday had several participants from Gloria Dei and about 30 participants in all, many of whom had no church affiliation. Pastor said it was a very positive community outreach.
- Pastor happily announced that we will be receiving an intern from Wartburg Theological Seminary. More information to come!
- Pastoral Acts: Officially welcomed Deacon Cora Rose and Corey Schoolland as new members on March 6, 2022.
  - Funeral for Bob Breitreutz on March 9, 2022
  - Baptism of Kelsey Johnson on March 11, 2022
- Upcoming:
  - Holy Week: Maundy Thursday Worship 6:00 p.m., April 14
  - Good Friday Worship 6:00 p.m., April 15
  - Easter Sunrise Ecumenical Worship at Sunset Bay 6:30 am April 17
  - Synod Assembly May 13-15
  - Internship Conference (via Zoom) May 16-17
  - Pastor Vacation May 24-27 (tentative dates)

### **Committee Reports**

#### **Personnel Committee:** Ken Denton

Ken distributed an edited copy of the Custodian Job Description. Linda moved to accept the document as presented; Lynn seconded the motion. The motion passed unanimously.

Ken reported that the committee advertised the position of custodian to our membership and received one application. Although we may very well receive other applicants if we advertise the position, the Personnel Committee strongly recommends we offer the position to the applicant, Sable Stallings. After brief discussion, Kallie moved that we hire Sable Stallings as our new custodian; Kathy Jacobson seconded the motion. The motion passed unanimously.

#### **Lot Committee:** Ken Denton

Ken reported that the MOU has been signed and NHA will start working in earnest on our project April 1<sup>st</sup>. We discovered that we don't have title insurance on the property, but Mr. Beetham will be signing (today or tomorrow) the necessary documents to verify he turned the property over to Gloria Dei and all will be remedied.

### **Old Business**

### **Continuation of Church Business and Worship during COVID-19 Pandemic**

Richard Whitwer presented recent information from various government agencies regarding COVID status in Coos County. Incidents of the virus in Coos County are greatly reduced to Medium level. General advice is to stay up-to-date with vaccinations, get tested if you have symptoms, stay home if you're sick, wear masks and **Old Business (Continued)**

take other precautions if you are at high risk. Our Bishop Laurie recently sent a letter stating that masking is no longer required (it's up to each congregation to consider the risk in their area) and that congregations should plan for a spike in cases when the expected new variant arrives.

After discussion, the following decisions were made and will be reviewed at future Council meetings:

- to return to in-person services and Sunday School beginning in April
- to require masks and social distancing
- to return to congregational singing and choir singing, with masks
- to allow the choir to resume practices on Wednesday evenings prior to the April re-opening, to prepare for special music for Easter
- to allow Q and A group to return in April to meet in our fellowship hall and to use the kitchen if they coordinate with our kitchen manager for supervision

### **New Business**

#### **Easter Plans**

In addition to the ecumenical 6:30 sunrise service at Sunset Bay, we will have a 10:00 a.m. service in the sanctuary followed by an egg hunt for the children. (No Sunday School class that morning).

#### **Coffee Hour**

Our first Coffee Hour will be after the 10:00 a.m. service on Easter Sunday. Cookies and coffee will be available in the covered entryway (weather permitting) so people can visit outside, Returning to regular indoor coffee hours will be considered at future monthly Council meetings,

### **Miscellaneous/Good of the Order**

Kathy Jacobson reported that there will be no Women's Retreat this spring due to poor response. She hopes we can plan for a retreat next year.

**Next Meeting: Tuesday, April 26, 2022, 6:00 p.m. (in person)**

**April Devotions and Prayer: Kathy Jacobson**

The meeting **adjourned** with the Lord's Prayer at 8:26 p.m.

Faithfully submitted,

Lynn Danner, Council Secretary